

BOARD DECISION SHEET

Please let the Clerk know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Board and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Clerk know as it may be necessary to advise the Board or seek further instructions from the Board.

INTEGRATION JOINT BOARD - TUESDAY, 11 OCTOBER 2022

	Item Title	Board Decision	Required to take action	Officer to Action
1	<u>Welcome from the Chair</u>	<u>The Board resolved:-</u> to note the Chair's remarks.		
2	<u>Declarations of Interest and Transparency Statements</u> Members are requested to intimate any Declarations of Interest or Transparency Statements.	<u>The Board resolved:-</u> to note that Alison Murray advised that she had a connection in relation to agenda item 8.1 (Carers' Strategy) as she was a Carer Representative to the IJB, however, having applied the objective test she did not consider that her connection amounted to an interest which would prevent her from participating in the discussion on the item.		
3	<u>Exempt Business</u> Members are requested to determine that any exempt business be considered with the press and public excluded.	<u>The Board resolved:-</u> to note that there was no exempt business.		
4	<u>Video Presentation: Drug Deaths - Reducing Stigma - When Heroin Took My Dad</u>	<u>The Board resolved:-</u> to note the video.		

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5	<u>Minute of Board Meeting of 30 August 2022</u>	<p><u>The Board resolved:-</u></p> <p>(i) to note that the information circulated in respect of the action at Article 6(i) (Minute of Risk, Audit and Performance Committee of 23 June 2022) would be further discussed offline with the Chief officer and Alison Murray;</p> <p>(ii) to note that the action in respect of Article 14(c) (ACHSCP Annual Report) was still to be completed; and;</p> <p>(iii) to otherwise approve the minute as a correct record.</p>	<p>ACHSCP Chief Officer</p> <p>ACHSCP Strategy and Transformation Manager</p>	<p>Sandra MacLeod</p> <p>Alison MacLeod</p>
6	<u>Minute of Risk, Audit and Performance Committee of 9 August 2022</u>	<p><u>The Board resolved:-</u></p> <p>to note the minute.</p>		
7	<u>Business Planner</u>	<p><u>The Board resolved:-</u></p> <p>to agree the Planner.</p>		
8	<u>Seminar and Workshops Planner</u>	<p><u>The Board resolved:-</u></p> <p>to note the Planner.</p>		
9	<u>Chief Officer's Report - HSCP.22.088</u>	<p><u>The Board resolved:-</u></p> <p>(i) to note that further information with regard to Primary Care Demand would form part of the Sustainability Report being presented to the Clinical and Care Governance Committee on 4 November 2022; and</p> <p>(ii) to otherwise note the details contained in the report.</p>	<p>ACHSCP Clinical Director</p>	<p>Caroline Howarth</p>

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10	<u>ACHSCP Meeting Dates 2023/24 - HSCP.22.085</u>	<p>The Board resolved:-</p> <p>(i) to approve the Meeting Schedule for 2023-24 as detailed at section 3.6 of the report; and</p> <p>(ii) to note the update regarding the meeting format.</p>	ACC Committee Services	Emma Robertson
11	<u>Audited Final Accounts 2021/22 - HSCP.22.081</u>	<p>The Board resolved:-</p> <p>(i) to agree the Integration Joint Board's Audited Accounts for 2021/22, as attached at Appendix A of the report;</p> <p>(ii) to instruct the Chief Finance Officer to submit the approved audited accounts to NHS Grampian and Aberdeen City Council;</p> <p>(iii) to instruct the Chief Finance Officer to sign the representation letter, as attached at Appendix B of the report;</p> <p>(iv) to note the recommendations and management comments on the Annual Audit Report, as attached at Appendix C of the report;</p> <p>(v) to agree that the Chief Financial Officer provide an update report on the IJB's Financial position as soon as was reasonably practicable, either at its next meeting on 29 November 2022, or prior to that, at a special meeting of the IJB; and</p> <p>(vi) to agree that the Chief Financial Officer provide as part of the update report referred to at (v) above, an update on the covid reserves and written clarification of the legal position of the Scottish Government's position to reclaim such funding.</p>	<p>ACHSCP Chief Finance Officer</p> <p>ACHSCP Chief Finance Officer</p> <p>ACHSCP Chief Finance Officer</p> <p>ACHSCP Chief Finance Officer</p>	<p>Paul Mitchell</p> <p>Paul Mitchell</p> <p>Paul Mitchell</p> <p>Paul Mitchell</p>

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12	<u>Strategic Risk Register and revised Risk Appetite Statement - HSCP.22.083</u>	<u>The Board resolved:-</u> (i) to approve the IJB revised Risk Appetite Statement at Appendix A of the report; (ii) to approve the IJB revised Strategic Risk Register at Appendix B of the report; (iii) to note that the documents would be reviewed by the IJB as per the Board Assurance and Escalation Framework with an additional review in the first quarter of 2023/24; and (iv) to instruct the Business Manager to include a deeper dive on the finance and workforce risks in his report to the Risk, Audit and Performance Committee on 17 November 2022.	ACHSCP Business Manager	Martin Allan
13	<u>Surge Plan - HSCP.22.084</u>	<u>The Board resolved:-</u> (i) to note the ACHSCP Surge Plan 2022/23 as outlined in the Appendix to the report; (ii) to note that the Plan would be monitored on an ongoing basis by the ACHSCP's Senior Leadership Team (SLT); (iii) to note that the Chief Officer would bring an update regarding the wider whole system approach to the Clinical and Care Governance Committee; and (iv) to note that Sandy Reid would issue a paper in respect of vaccinator recruitment to be circulated to elected members and would also arrange to meet with Elected Members in respect of dissemination of vaccination information.	ACHSCP Chief Officer ACHSCP	Sandra MacLeod Sandy Reid

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14	<u>Carers' Strategy - HSCP.22.080</u>	<p><u>The Board resolved:-</u></p> <ul style="list-style-type: none"> (i) to endorse the Draft Strategy included in Appendix A of the report and the Action plan in Appendix B of the report; (ii) to endorse the engagement overview and consultation timeline included in Appendix D of the report; (iii) to note that there would be a period of public consultation on the draft strategy; (iv) to agree that this period of consultation would run until 31 December 2022; (v) to instruct the Chief Officer to present the final version of the Aberdeen City Carer Strategy for approval at the IJB meeting on 31 January 2023; and (vi) to instruct the Chief Officer to report to the IJB on 31 January 2023 on how ACHSCP worked to identify all Carer groups that required to be consulted, to meet with these groups, including those currently not known to the Partnership, and to evidence engagement and opportunities to participate in the consultation. Furthermore to demonstrate that monitoring of the Year 1 Plan would detail any improvements. 	<p>ACHSCP</p> <p>ACHSCP Chief Officer</p> <p>ACHSCP</p>	<p>Stuart Lamberton/Amy Richert</p> <p>Sandra MacLeod</p> <p>Stuart Lamberton/Amy Richert</p>

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15	<u>Complex Care Market Position Statement - HSCP.22.082</u>	<p><u>The Board resolved:-</u></p> <ul style="list-style-type: none"> (i) to approve the Complex Care Market Position Statement attached at Appendix B of the report); (ii) to note that progress on delivery of the Complex Care Market Position Statement would be reported to the Integration Joint Board annually; (iii) to note that finance specific updates would be reported annually (at a minimum) to the Risk, Audit and Performance Committee; (iv) to instruct the Chief Officer to continue to explore with partners future new building and property redevelopment opportunities to provide facilities for people requiring complex care; and (v) to instruct the Chief Officer to continue to work jointly with the Chief Officer for Children & Family Services to ensure planning and provision of complex care for young people moving into adulthood. 	<p>ACHSCP</p> <p>ACHSCP Chief Officer</p> <p>ACHSCP Chief Officer</p>	<p>Jenny Rae</p> <p>Sandra MacLeod</p> <p>Sandra MacLeod</p>
16	<u>Rubislaw Park Evaluation - HSCP.22.087</u>	<p><u>The Board resolved:-</u></p> <ul style="list-style-type: none"> (i) to note the evaluation presented within Appendix A of the report: and (ii) to instruct the Chief Officer to initiate a Business Case on the End of Life Care beds and report this back to the Integration Joint Board in November 2022. 	<p>ACHSCP Lead Commissioner</p>	<p>Shona Omand-Smith</p>
17	<u>Exempt Business</u>	<p><u>The Board resolved:-</u></p> <p>to note that there was no exempt business.</p>		

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18	<u>Date of Next Meeting - Tuesday 29 November 2022 at 10am</u>	<u>The Board resolved:-</u> to note the date of the next meeting.		

Should you require any further information about this agenda, please contact Emma Robertson, emmrobertson@aberdeencity.gov.uk